

To ALL MEMBERS OF THE COUNCIL
 You are hereby summonsed to attend the meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Community Centre**, Front Street West, Bedlington.
 On Thursday 11th September 2025 at 6.30pm.

The agenda for the meeting is set out below.
 Steven Young - Town Clerk
 3rd September 2025



MEETING AGENDA

11TH September 2025, 6.30PM

BEFORE THE MEETING

PRESENTATIONS

Northumbria Police have been invited to attend the meeting and present their regular police report (Agenda Item Part C e.)

QUESTIONS TO THE COUNCIL

- The Chair will invite members of the public to ask the Council any questions in relation to the *current meeting agenda*. (There will be an opportunity at the end of the meeting to ask any questions not related to agenda items).
- This question time will last for a period of up to 15 minutes (this can be extended at the discretion of the Chairman).
- To give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chair's discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.

MEETING PART A – ATTENDANCE

a.	Apologies for absence. i. To NOTE any apologies for absence from councillors. ii. To APPROVE any dispensations for absent councillors.
b.	Declaration of interest. i. To RECEIVE and NOTE any disclosures of interest. ii. To APPROVE any requests for dispensations.
c.	Meeting minutes. To AGREE and SIGN as a correct record the minutes of West Bedlington Town Council's meeting on 14th August 2025. *

MEETING PART B – MATTERS FOR DECISION

a.	Funding application. None for this meeting.
b.	Finance. i. APPROVE the current "Reserves" position. * ii. APPROVE the updated "Policy for Financial Reserves (Policy No.20)" *
c.	Governance. 1. Policies with no amendments. APPROVE the following policies which after review are unchanged. i. Policy 24. Gifts and Hospitality. ii. Policy 29. Safeguarding Policy. iii. Policy 32. Town and County Councillor Communication Protocol. 2. Policies for Review. (all changes are highlighted) i. APPROVE the draft updated Policy 12 Community Support Grants* ii. APPROVE the draft updated 13. Code of Conduct (Members).

	<p>iii. APPROVE the draft updated Policy 18. Vandalism Policy. *</p> <p>iv. APPROVE the draft updated Policy 28. Equalities Policy. *</p>																		
d.	<p>Community Event.</p> <p>APPROVE spending of up to £250 to provide (in conjunction with Bedlington Salvation Army) a Community Christmas Carol Event at Bedlington Market Place on Tuesday 23rd December 2025.</p>																		
e.	<p>Bedlington Community Activities Partnership.</p> <p>APPROVE a proposal (Councillor Thompson) to provide “an opportunity to support local organisations to deliver activities and events for the community”. *</p>																		
f.	<p>Consultation - Northumberland Local Plan 'Call for Sites'. *</p> <p>AGREE which sites (if any) to submit to Northumberland County Council as potential development sites. The consultation is open to everyone, so members are free to submit their own sites as individuals.</p>																		
g.	<p>Services – Meadowdale Play Area Gate Locking.</p> <p>NOTE the proposed increase in charges for this service. *</p>																		
h.	<p>Services – Flagpole.</p> <p>i. To APPROVE (retrospectively) the flying of the Red Ensign on Merchant Navy Day.</p> <p>ii. To APPROVE the flying of the Red Ensign on future Merchant Navy Days.</p>																		
i.	<p>Planning.</p> <p>Planning applications – where comments have been requested. The Council is asked to discuss and decide if it wishes to make any comments in relation to the planning applications received for comment.</p> <table><tr><th>Ref.</th><th>Description</th><th>Response date</th></tr><tr><td>25/02654/FUL</td><td>Construction of a 3x5 metre wooden structure 70 Glebe Road Bedlington Northumberland NE22 6JU</td><td>1st September 2025</td></tr><tr><td>25/02911/REM</td><td>Reserved Matters Application (for access, layout, scale, appearance and landscaping) pursuant to outline planning permission 24/04112/OUTES. Land At Former Power Station Site On Northern Side Of Cambois Cambois Northumberland</td><td>10th September 2025</td></tr><tr><td>25/02925/FUL</td><td>Remodelling, refurbishment and additions to gate lodge to create extended family home including removal/improvement of previously unsympathetic additions at rear of building and installation of new metal gates to replicate original Hartford Hall Estate entrance gates The Lodge Hartford Hall Estate Bedlington Northumberland NE22 6AG</td><td>17th September 2025</td></tr><tr><td>25/02926/LBC</td><td>additions to gate lodge to create extended family home including removal/improvement of previously unsympathetic additions at rear of building and installation of new metal gates to replicate original Hartford Hall Estate entrance gates The Lodge Hartford Hall Estate Bedlington Northumberland NE22 6AG</td><td>17th September 2025</td></tr><tr><td></td><td></td><td></td></tr></table> <p>Please note, where the response date is before the date of the meeting, an extension has been agreed to allow consideration of the application at the meeting and an opportunity to submit comments.</p>	Ref.	Description	Response date	25/02654/FUL	Construction of a 3x5 metre wooden structure 70 Glebe Road Bedlington Northumberland NE22 6JU	1st September 2025	25/02911/REM	Reserved Matters Application (for access, layout, scale, appearance and landscaping) pursuant to outline planning permission 24/04112/OUTES. Land At Former Power Station Site On Northern Side Of Cambois Cambois Northumberland	10th September 2025	25/02925/FUL	Remodelling, refurbishment and additions to gate lodge to create extended family home including removal/improvement of previously unsympathetic additions at rear of building and installation of new metal gates to replicate original Hartford Hall Estate entrance gates The Lodge Hartford Hall Estate Bedlington Northumberland NE22 6AG	17th September 2025	25/02926/LBC	additions to gate lodge to create extended family home including removal/improvement of previously unsympathetic additions at rear of building and installation of new metal gates to replicate original Hartford Hall Estate entrance gates The Lodge Hartford Hall Estate Bedlington Northumberland NE22 6AG	17th September 2025			
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j.	<p>Working groups / committees</p> <p>i. APPROVE any recommendations from working groups (not included elsewhere on the agenda). Non for this meeting.</p> <p>ii. To NOTE any other information from working group Chairs.</p>																		
k.	<p>Bank reconciliation</p> <p>i. To APPROVE a checked bank reconciliation of £9,466.58 as of 31st August 2025, a deposit account balance of £100,096.89 as of 31st August 2025 and a CCLA account balance of £225,000 on 31st August 2025. *</p>																		

MEETING PART C – MATTERS FOR INFORMATION

a.

Chair’s update and external invitations/consultations

To NOTE any announcements from the Chair, and to discuss invitations, consultations and external meeting feedback since the last Council meeting.

b.

Schedule of payments and receipts

Details of payments and (receipts) to be noted since last Council update. All payments gross of VAT.

Payee	Amount (£)	Description
Imagin Products Ltd	109.26	I.D Badges
Widescope	74.29	.gov emails
Zen	28.78	Domain registration fees
Smart Office Systems Ltd	9.60	Replacement Printer Cartridge
Smart Office Systems Ltd	20.18	Printer Costs
CCLA Deposit Fund	-807.86	Interest Received
House of Hamilton	6,404.00	Summer Events
1p Mobile	30.00	Mobile Phone Costs
Reay Security	446.40	Meadowdale Lock up costs
Reay Security	809.64	CCTV
Northumberland County Council	500.00	Street Fair Road Closure
Jo-Anne Garrick Ltd	1,320.00	Neighbourhood Plan Consultation
GTSE	18.11	Cable Ties for Remembrance
Talk Talk Business	62.92	Phone + Internet
Viking Payments	57.82	Laminator + Stationary
Amazon	675.00	Competition Prize Vouchers
Lloyds Bank	8.50	Bank Charges
Wireless Logic Limited	555.36	CCTV Sim Charges
Reay Security Limited	83.04	CCTV Cemetery Gates
Widescope	72.00	Website Addition
Deposit Account to Current Account	-20,000.00	Internal Bank Transfer
House of Hamilton	5,060.00	It’s a Knockout + Craft Class
House of Hamilton	5,000.00	Event Management Fee
Trophies Plus Medals	34.43	Competition Prize Awards
Bedlington Utd Seniors FC	500.00	Community Chest Fund Award
Fibreglass Flagpole Ltd	119.94	New red Ensign Flag
Reay Security	83.04	CCTV Church Lane
House of Hamilton	225.00	Event First Aid

c.

Other planning applications

Where comments have **not** been requested.

Ref.	Description
25/02981/DISCON	Discharge of conditions 3 (materials), 4 (coal), 5 (remedial works/mitigation) and 6 (biodiversity) on approved application 24/03607/FUL Visitors Centre Plessey Woods Country Park Shields Road Hartford Bridge Bedlington Northumberland NE22 6AN
25/02758/DISCON	Discharge of Condition 4 (Construction Method Statement) on approved application 25/01678/FUL8 Newark Close Hazelmere Bedlington Northumberland NE22 6PD

d.	Planning decisions notified to West Bedlington Town Council by Northumberland County Council																				
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e.	Police report To NOTE the police report provided. The next scheduled report is for the December 2025 meeting.																				
f.	Matters for information only To NOTE any matters pertaining to the Council, that members would like to bring to the attention of other members and residents. For Information only, no proposals or voting on these matters. i. Councillor – any matters for information only. ii. Town Clerk – any matters for information only. Neighbourhood Plan Pre Submission Consultation.																				
g.	Date of next meeting To NOTE the next scheduled meeting of the Council will be on Thursday 9th October 2025 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting to be issued on Wednesday 1st October 2025.																				

SUSPENSION OF STANDING ORDERS TO FACILITATE FURTHER QUESTIONS TO THE COUNCIL.

QUESTIONS TO THE COUNCIL – ANY OTHER WEST BEDLINGTON TOWN COUNCIL MATTERS

- The Chair will invite members of the public to ask the Council any questions in relation to any other West Bedlington Town Council matters.
- This question time will last for a period of up to 15 minutes (this can be extended at the discretion of the Chairman).
- To give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chair's discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.

MEETING PART D – EXEMPT BUSINESS

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

a.	None for This meeting
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WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Trevor Austin, Dave Chapple, Brian Denny, Sian Denny, Cath Henderson, Adam Hogg, Al Roberts, Christine Taylor, Victoria Thompson.

* Supporting documentation distributed to members before the meeting.