

To ALL MEMBERS OF THE COUNCIL

You are hereby summonsed to attend the meeting of **WEST BEDLINGTON TOWN COUNCIL** to be held at **Bedlington Community Centre**, Front Street West, Bedlington. On Thursday 12th March 2026 at 6.30pm.

The agenda for the meeting is set out below
Steven Young – Town Clerk
4th March 2026



MEETING AGENDA

12th March 2026, 6.30PM

QUESTIONS TO THE COUNCIL

- The Chair will invite members of the public to ask the Council any questions in relation to the *current meeting agenda*. (There will be an opportunity at the end of the meeting to ask any questions not related to agenda items).
- This question time will last for a period of up to 15 minutes (this can be extended at the discretion of the Chair).
- To give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chair's discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks, should first state their name and address.

PRESENTATIONS

There are no presentations scheduled for this meeting.

Northumbria Police have submitted their apologies for not attending this meeting in support of their scheduled Police Report (Agenda Item Part C, Item e – Police Report).

PART A – ATTENDANCE

a.	Apologies for absence i. To NOTE any apologies for absence from councillors. ii. To APPROVE any dispensations for absent councillors.
b.	Declaration of interest i. To RECEIVE and NOTE any disclosures of interest. ii. To APPROVE any requests for dispensations.
c.	Meeting minutes To AGREE and SIGN as a correct record the minutes of West Bedlington Town Council's meeting on 12th February 2026. *

PART B – MATTERS FOR DECISION

a.	Funding applications. 1. Pupils Fund Application. Whitley Memorial C of E Primary School.
b.	Governance. 1. Existing Policies - After review APPROVE the following existing policies. i. Policy No 15. Lone Worker Policy. * ii. Policy No 17. Sickness Absence Policy. * iii. Policy No 37. Bereavement Leave Policy. * iv. Policy No 38. Employee Code of Conduct. * 2. New Policy – After review APPROVE the following new policy. i. Policy No 42. Information Technology Policy. *

c.	Bedlington “Town of Culture”. To APPROVE the endorsement of a “Town of Culture” Expression of Interest application for Bedlington.															
d.	Services - Safer Communities Officer (SCO) Funding. Response Requested from Strategic Community Safety Partnership Assistant Public Health Inequalities and Stronger Communities Northumberland County Council. RESPONSE OPTIONS: * <ul style="list-style-type: none"> • Confirmation that your council is considering a contribution and may wish to explore options further, • Notification that further information, localised detail, or a dedicated discussion would support your decision making. I am happy to arrange this at your convenience; or • An indication that this opportunity is not of interest or not viable at this time, so that we can update our records accordingly. 															
e.	Services – Permanent Christmas Tree. Deferred from previous meeting APPROVE permanent Christmas tree’s location.															
f.	Events. <ol style="list-style-type: none"> 1. To APPROVE a proposal to relocate the 2026 Street Fair from Front Street, Bedlington because of planned road works on Vulcan Place, Bedlington. 2. To APPROVE a proposal to add a children’s Easter Disco event to the Councils event calendar. 															
g.	<p>Planning. Planning applications – where comments have been requested. The Council is asked to discuss and decide if it wishes to make any comments in relation to the planning applications received for comment.</p> <table border="1"> <thead> <tr> <th>Ref.</th> <th>Description</th> <th>Response date</th> </tr> </thead> <tbody> <tr> <td>26/00596/VARYCO</td> <td>Variation of conditions 8 (lighting) and 10 (noise) and discharge of condition 9 (contamination) on approved application 23/02640/CCD to vary submission timescale for lighting verification, and vary noise management to a compliance condition - Westlea Playing Fields, Football Pitch Netherton Lane Bedlington Northumberland NE22 6DX</td> <td>12th March 2026</td> </tr> <tr> <td>26/00717/FUL</td> <td>Change of 5no. Windows and doors from timber frame to aluminium. Added juliet balcony. The Drey Penny Lane Hartford Hall Estate Bedlington Northumberland NE22 6HD</td> <td>19th March 2026</td> </tr> <tr> <td>26/00565/FUL</td> <td>Retrospective: Enlargement/re-building of existing animal shelter including renewal of dilapidated Eastern and Western boundary fences and alterations to vehicular gate entry point location Humford Mill Country Park Church Lane Bedlington Northumberland NE22 5RT</td> <td>24th March 2026</td> </tr> <tr> <td>26/00748/FUL</td> <td>Replace all external doors. Bedlington Community Centre Front Street West Bedlington Northumberland NE22 5TT</td> <td>25th March 2026</td> </tr> </tbody> </table> <p>Please note, where the response date is before the date of the meeting, an extension has been agreed to allow consideration of the application at the meeting and an opportunity to submit comments.</p>	Ref.	Description	Response date	26/00596/VARYCO	Variation of conditions 8 (lighting) and 10 (noise) and discharge of condition 9 (contamination) on approved application 23/02640/CCD to vary submission timescale for lighting verification, and vary noise management to a compliance condition - Westlea Playing Fields, Football Pitch Netherton Lane Bedlington Northumberland NE22 6DX	12th March 2026	26/00717/FUL	Change of 5no. Windows and doors from timber frame to aluminium. Added juliet balcony. The Drey Penny Lane Hartford Hall Estate Bedlington Northumberland NE22 6HD	19th March 2026	26/00565/FUL	Retrospective: Enlargement/re-building of existing animal shelter including renewal of dilapidated Eastern and Western boundary fences and alterations to vehicular gate entry point location Humford Mill Country Park Church Lane Bedlington Northumberland NE22 5RT	24th March 2026	26/00748/FUL	Replace all external doors. Bedlington Community Centre Front Street West Bedlington Northumberland NE22 5TT	25th March 2026
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h.	Working groups / committees. <ol style="list-style-type: none"> i. APPROVE any recommendations from working groups (not included elsewhere on the agenda). Non for this meeting. ii. To NOTE any other information from working group Chairs. 															
i.	Bank reconciliation. <ol style="list-style-type: none"> i. To APPROVE a checked bank reconciliation as of 28th February 2026, a current account balance of £9,887.27, a deposit account balance of £5,011.28 and a CCLA savings account balance of £330,000 * 															

MEETING PART C – MATTERS FOR INFORMATION

a.	<p>Chair’s update and external invitations/consultations To NOTE any announcements from the Chair, and to discuss invitations, consultations and external meeting feedback since the last Council meeting.</p>																																																												
b.	<p>Schedule of payments and receipts Details of payments and (receipts) to be noted since last Council update. All payments gross of VAT.</p> <table border="1" data-bbox="225 365 1461 1144"> <thead> <tr> <th>Payee</th> <th>Amount (£)</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>1p Mobile</td> <td>30.00</td> <td>Mobile Phone Charges</td> </tr> <tr> <td>Widescope Web Design</td> <td>475.20</td> <td>Annual Website Hosting</td> </tr> <tr> <td>Smart Office Systems Ltd</td> <td>12.23</td> <td>Printer Charges</td> </tr> <tr> <td>Bedlington Community Centre</td> <td>32.00</td> <td>Room Hire Cost</td> </tr> <tr> <td>Widescope Web Design</td> <td>74.29</td> <td>.gov email accounts</td> </tr> <tr> <td>CCLA Deposit Fund Interest</td> <td>-1,104.27</td> <td>Interest Received on Savings</td> </tr> <tr> <td>Defib Machines Ltd</td> <td>876.00</td> <td>Annual Renewal (2 x Defibs)</td> </tr> <tr> <td>Defib Machines Ltd</td> <td>876.00</td> <td>Annual Renewal (2 x Cabinets)</td> </tr> <tr> <td>SLCC Enterprises Ltd</td> <td>495.00</td> <td>Professional Development Training</td> </tr> <tr> <td>Reay Security Limited</td> <td>1,003.20</td> <td>Subscription Charges</td> </tr> <tr> <td>Reay Security Limited</td> <td>809.64</td> <td>Meadowdale Gates Locking Etc.</td> </tr> <tr> <td>Reay Security Limited</td> <td>83.04</td> <td>CCTV Bedlington</td> </tr> <tr> <td>Reay Security Limited</td> <td>83.04</td> <td>CCTV Westlea Cemetery</td> </tr> <tr> <td>Northumberland County Council</td> <td>6,332.44</td> <td>Payroll Costs</td> </tr> <tr> <td>DL Maintenance & Repair</td> <td>182.00</td> <td>Church Lane Seat Repairs</td> </tr> <tr> <td>Reay Security Limited</td> <td>83.04</td> <td>CCTV Church Lane</td> </tr> <tr> <td>Widescope Web Design</td> <td>37.44</td> <td>email archive bunker software</td> </tr> <tr> <td>Lloyds Bank</td> <td>8.50</td> <td>Bank Charges</td> </tr> <tr> <td>Wireless Logic Limited</td> <td>574.86</td> <td>CCTV Sim Costs</td> </tr> </tbody> </table>	Payee	Amount (£)	Description	1p Mobile	30.00	Mobile Phone Charges	Widescope Web Design	475.20	Annual Website Hosting	Smart Office Systems Ltd	12.23	Printer Charges	Bedlington Community Centre	32.00	Room Hire Cost	Widescope Web Design	74.29	.gov email accounts	CCLA Deposit Fund Interest	-1,104.27	Interest Received on Savings	Defib Machines Ltd	876.00	Annual Renewal (2 x Defibs)	Defib Machines Ltd	876.00	Annual Renewal (2 x Cabinets)	SLCC Enterprises Ltd	495.00	Professional Development Training	Reay Security Limited	1,003.20	Subscription Charges	Reay Security Limited	809.64	Meadowdale Gates Locking Etc.	Reay Security Limited	83.04	CCTV Bedlington	Reay Security Limited	83.04	CCTV Westlea Cemetery	Northumberland County Council	6,332.44	Payroll Costs	DL Maintenance & Repair	182.00	Church Lane Seat Repairs	Reay Security Limited	83.04	CCTV Church Lane	Widescope Web Design	37.44	email archive bunker software	Lloyds Bank	8.50	Bank Charges	Wireless Logic Limited	574.86	CCTV Sim Costs
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e.	Police report To NOTE the Police report circulated for this meeting. The next scheduled report is for the June 2026 meeting.
f.	Matters for information only To NOTE any matters pertaining to the Council, that members would like to bring to the attention of other members and residents. For Information only, no proposals or voting on these matters. i. Councillor – any matters for information only. ii. Town Clerk – any matters for information only.
g.	Date of next meeting To NOTE the next scheduled meeting of the Council will be on Thursday 9th April 2026 at 6.30pm in Bedlington Community Centre, Front Street West, Bedlington. The agenda for this meeting to be issued on Wednesday 1st April 2026. At the conclusion of the Council meeting (but not before 7pm) on 9 April 2026 will be the 2026 Annual Meeting of The Town. Everyone welcome.

QUESTIONS TO THE COUNCIL – ANY OTHER WEST BEDLINGTON TOWN COUNCIL MATTERS

- The Chair will invite members of the public to ask the Council any questions in relation to any other West Bedlington Town Council matters.
- This question time will last for a period of up to 15 minutes (this can be extended at the discretion of the Chair).
- To give every member of the public a fair chance of asking a question, the number of questions asked by any individual person may be limited at the Chair’s discretion. The above covers both verbal and written submissions.
- Any member of the public who speaks should first state their name and address.

MEETING PART D – EXEMPT BUSINESS

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

a.	None For This Meeting.
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WEST BEDLINGTON TOWN COUNCIL - COUNCILLORS:

Trevor Austin, Dave Chapple, Brian Denny, Sian Denny, Cath Henderson, Adam Hogg, Al Roberts, Christine Taylor, Victoria Thompson.

* Supporting documentation distributed to members before the meeting.