



Third-Party Requests for CCTV Policy West Bedlington Town Council

Approved Minute Ref	S211/19
Date	28th Nov 2019
Version	1
Last Review	10th Sept 2026
Next review	Sept 2027

Scope

West Bedlington Town Council supports the prevention of crime and is committed to making the town a safe and secure place for all its residents.

The Town Council will ensure that in the first instance it protects its own public assets as a deterrent to unwanted acts of vandalism.

Furthermore, the Council will support Northumbria Police in the prevention and detection of crime in other public areas when requested to do so by Northumbria Police.

The purpose of this policy is to provide a means by which any additional requests from third parties for the provision of CCTV cover should be considered by the Council ensuring that each application is considered consistently and transparently.

Policy

1. All requests from third parties for the provision of CCTV must be submitted in writing to West Bedlington Town Council, stating:
 - a. The proposed location of the provision
 - b. The reason(s) for the provision
 - c. The name of the person(s) or organisation making the request
 - d. Any further evidence in support of the application
2. In the first instance, the application will be acknowledged and the applicant advised when the Town Council will make its determination.
3. The suggested location must be where lighting columns with a power supply are located. Areas without a suitable lighting column cannot be considered.
4. All requests will then be forwarded to Northumbria Police to request:
 - a. A summary of the reported crime at the suggested location
 - b. An opinion as to the effectiveness of installing CCTV at the suggested location
5. The Town Council reserves the right to interrupt the information supplied.
6. The determination of the CCTV provision remains entirely with the Council.
7. If the Council is satisfied for the requirement, it can approve the application in principle before consulting with its CCTV system provider to ensure the site is free from any encumbrance and that the provision in the suggested area is suitable (CCTV installations must comply with legal requirements).
8. Finally, if there are no reasons not to install the requested CCTV, the Council will consider the financial implications of providing the service. Each application will be treated on an application-by-application basis and financial provision will not either prevent or promote the provision of the application.

9. The Council reserves the right to refuse requests for any CCTV.

Exclusions

The following will not be considered by the Council under this policy:

- Requests to cover commercial or business premises including property owned by other local authorities, government organisations, schools and public health authorities.
- Requests for any private dwellings.